



**REORGANIZATIONAL MEETING
FULTON COUNTY BOARD OF COMMISSIONERS' MEETING
Tuesday January 7, 2025
9:00 a.m. at the Commissioners' Office**

Present: Commissioner Bunch, Commissioner Wible, Commissioner Hann and Chief Clerk Stacey Shives

Others Present: HR Administrator Mary Huston

Commissioner Bunch opened the meeting with a moment of prayer and all recited the Pledge of Allegiance to the flag.

Commissioners held their Annual Reorganizational Meeting for the Salary and Retirement Board. Separate minutes for those meeting will be on file.

Motion by Commissioner Wible to amend the January 7, 2025 Agenda to include "Letter of Standing". All in favor.

Motion by Commissioner Hann to authorize Commissioner Bunch to execute a "Letter of Standing" for Huston Richards/Huston Richards Repairs. All in favor.

Motion by Commissioner Hann to approve the Commissioners' Meeting Minutes for December 27, 2024. All in favor.

Motion by Commissioner Hann to approve Accounts Payables, dated January 6, 2025, in the amount of \$52,608.81. All in favor.

Fund 100	General Fund	51,524.67
	Manual Checks	\$0.00
	TOTAL GENERAL FUND	\$51,524.67
Fund 235	Law Library	585.71
Fund 238	911	52.83
Fund 256	Domestic Relations	445.60
	TOTAL ALL FUNDS	\$52,608.81

Motion by Commissioner Bunch to approve Payroll, dated January 10, 2025, in the amount of \$121,911.38. All in favor.

Commissioners met with Executive Director Wendy Melius and Director of Resource Development Natasha Brubaker, Center for Community Action, to discuss a HOME Grant extension.

Motion by Commissioner Wible to approve and authorize Commissioner Bunch to execute a Extension Request Letter addressed to the Department of Community and Economic Development for the Fulton County 2021 HOME Existing Owner-Occupied Housing Rehabilitation Grant for June 30, 2025. All in favor.

Motion by Commissioner Wible to adopt the By-Laws of the Fulton County Board of Commissioners as presented for 2025. All in favor.

Motion by Commissioner Hann to make the following Re-appointments for 2025. All in favor.

Solicitor:	Jim Stein & DSS Law
Chief Clerk:	Stacey Shives
Tax Claim Bureau Director:	Bonnie Mellott Keefer
Chief Assessor:	Melissa Gordon
Sealer of Weights & Measures:	Pennsylvania Department of Agriculture
Director of Veterans' Affairs:	Richard Newman
County Engineers:	Keller Engineers and CES Engineering

Motion by Commissioner Hann to designate the following committee and board assignments for 2025. All in favor.

- Permanent Salary Board:** All three Commissioners, County Treasurer
- Retirement Board:** All three Commissioners, Chief Clerk and County Treasurer
- Assessment Appeals Board:** All three Commissioners
- Board of Tax Revision and Assessment Chair:** Commissioner Bunch
- County Records Improvement Committee:** All three Commissioners, Prothonotary, Treasurer, Sheriff Sprague and Rick Grissinger
- Fulton County Family Partnership Advisory Board:** Commissioner Hann – Alternate: Commissioner Bunch
- Criminal Justice Advisory Board/Intermediate Punishment Board:** All three Commissioners
- Huntingdon-Bedford-Fulton Area Agency on Aging Board:** All three Commissioners
- South Central Counties Solid Waste Agency:** All three Commissioners
- Southern Alleghenies Planning & Development Commission (SAPDC):** Commissioner Bunch and Commissioner Hann; Alternate: Commissioner Wible
- SAPDC Finance Committee:** Commissioner Hann
- SAPDC Executive Committee:** Commissioner Bunch
- SAPDC Personnel Committee:** Commissioner Bunch

- SAPDC Rural Transportation Coordinating Committee**: Commissioner Hann
- Franklin/Fulton Drug & Alcohol Advisory Board**: Commissioner Wible
- Southern Alleghenies Resource, Conservation & Development Council**: Commissioner Bunch, Commissioner Hann; Alternate Member: Commissioner Wible
- Emergency Management Agency Local Emergency Planning Committee**: Commissioner Wible
- Fulton County Industrial Development Association**: Commissioner Wible; Alternate: Commissioner Hann
- Franklin/Fulton Mental Health-Intellectual Disabilities**: Commissioner Wible
- STOP Grant Committee**: Commissioner Bunch
- VOCA Grant Board**: Commissioner Bunch
- Tuscarora Managed Care Alliance (TMCA)**: Commissioners Bunch and Commissioner Hann
- Tuscarora Managed Care Alliance Steering Committee (TMCA)**: Commissioner Wible
- Services for Children Advisory Board**: Commissioner Hann

Motion by Commissioner Hann to approve paying the required 50% deposit (Reimbursable from the APOC Grant) of the Teleplus Quote, No. 65211, in the amount of \$3,992.91, for installation of additional access control for three door locations in the county courthouse and to include upgrade to firmware required to facilitate additional doors and virtual keypad app to provide administrative programming of user add/deletions, change of schedules and lockdown from smart devices. All in favor.

Motion by Commissioner Hann to approve paying in full the Mel Northey Co., Inc. Quote, No. 101874, for 2 Shoe Box LED lighting for the courthouse premises for added security, in the amount of \$575.00 (Reimbursable from the AOPC Grant). All in favor.

Motion by Commissioner Hann to hire Laurel Griest as a Per Diem employee for the Elections Department on an "as needed basis" and keeping her salary the same from her previous full time status as Voter Registration/Elections Director. All in favor.

Motion by Commissioner Hann to approve paying the 1st Quarter CCAP PComp Contribution Invoice, Invoice No. INV059858, in the amount of \$8,850.00. All in favor.

Motion by Commissioner Bunch to enter into Executive Session at 10:38 a.m. for Personnel Matters. All in favor.

Motion by Commissioner Bunch to exit Executive Session at 10:51 a.m. All in favor.

Commissioners met with JR Sigel, Needmore Volunteer Fire Company Fire Chief, to discuss Fire & EMS in Fulton County. Also in attendance were EMA/9-1-1 Director Brian Barton;

McConnellsburg Volunteer Fire Company Lieutenant Shawn Goshorn; McConnellsburg Volunteer Fire Company 2nd Assistant Chief Gregg Connelly.

Motion by Commissioner Bunch to enter into Executive Session at 12:12 p.m. for Personnel Matters. All in favor.

Motion by Commissioner Bunch to exit Executive Session at 12:56 p.m. All in favor.

A lease to occupy space at 101 Lincoln Way West, McConnellsburg, PA, between the County of Fulton and the Chamber of Commerce was reviewed and signed by the Commissioners to be presented for discussion with the Chamber.

Motion by Commissioner Wible to adjourn at 1:24 p.m. All in favor.

FULTON COUNTY COMMISSIONERS:



Randy H. Bunch, Chairman

Steve L. Wible, Vice-Chairman

Hervey P. Hann

Respectfully Submitted,



Stacey M. Shives
Chief Clerk